**NCJAR**
North Central Jersey Association of REALTORS®
Leadership Academy

2017



OUR MISSION STATEMENT

To provide the necessary education and tools to help those members who aspire to a leadership position in their local, state, and national associations. To increase the participant's institutional knowledge, character and relationships necessary to serve their fellow REALTORS® and the industry they ascribe to, and apply the same to real life and everyday business situations.

Apply Today!

2017 Application Deadline is NOVEMBER 1, 2016

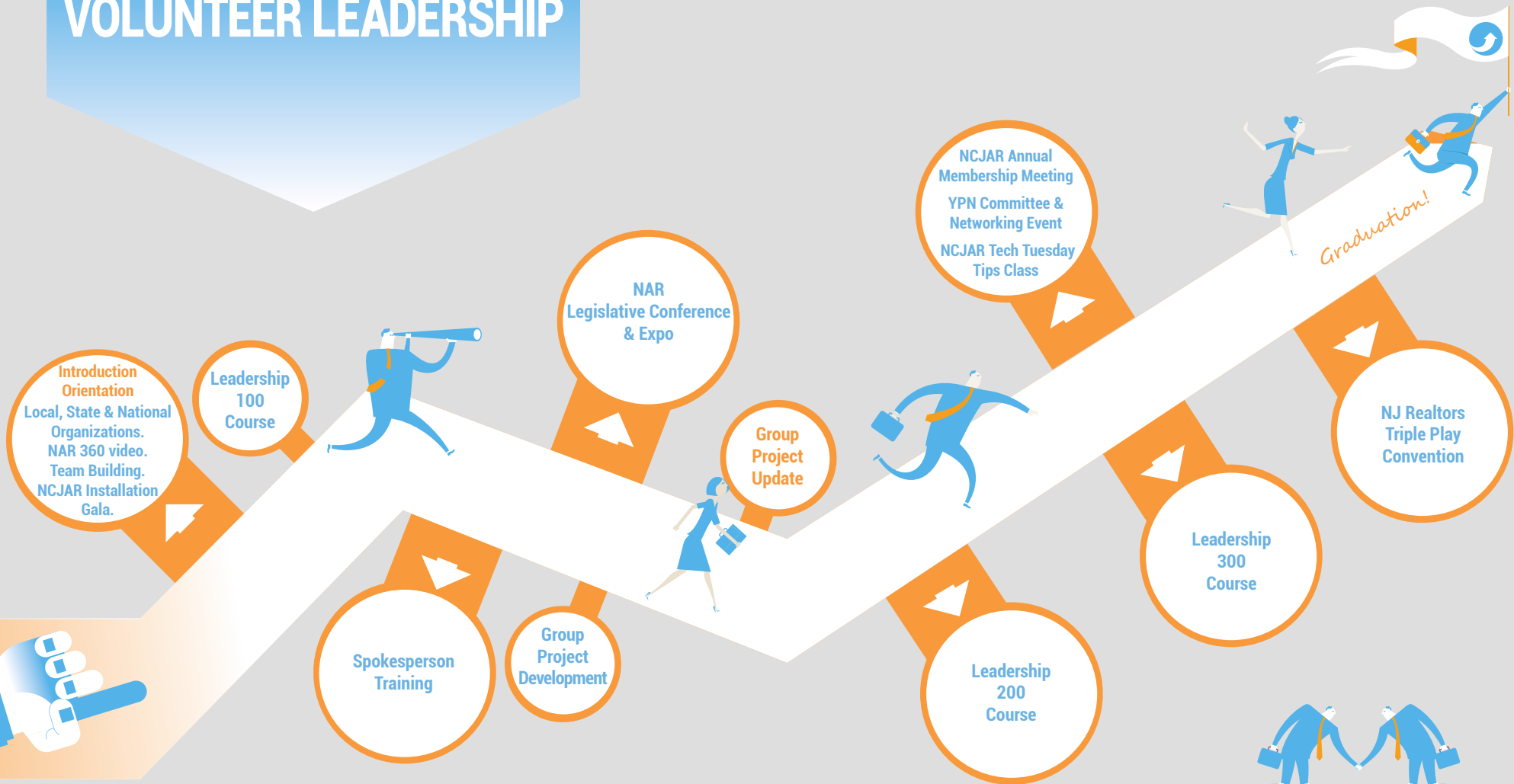
910 Mt. Kemble Avenue
Morristown, NJ 07960
(973) 425-0110 Fax: (973) 425-2590

375 Broad Street
Bloomfield, NJ 07003
(973) 743-5114 Fax: (973) 743-0295

767 Central Avenue
Westfield, NJ 07090
(908) 232-9000 Fax: (908) 232-0374

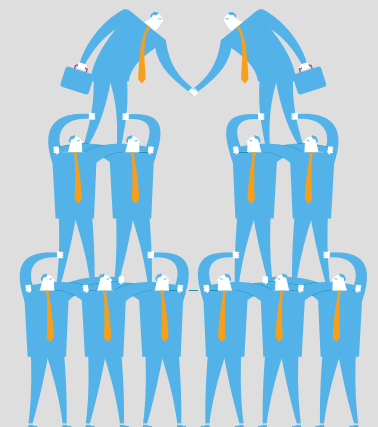


ON THE PATH TO VOLUNTEER LEADERSHIP



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2017

JANUARY

Introduction and Orientation
Review of Local, State and National Organizations
NAR 360 Video
Team Building Exercise
Light Breakfast and Lunch
Attend NCJAR Installation Gala

FEBRUARY

Leadership 100 Course

MARCH

Spokesperson Training

APRIL

Introduction of group project with discussion

MAY/JUNE

NAR Legislative Conference and Expo
NJ REALTOR® Trenton Day & tour of NJ REALTORS®
Building
Attend part of State Legislative hearings

JULY/AUGUST

Update on Group Project

SEPTEMBER

Leadership 200 Course/ 300 Course

OCTOBER

Attend NCJAR Annual Membership Meeting
Attend YPN Committee Meeting and Networking event
Attend NCJAR Tech Tuesday Tips class

NOVEMBER

In-depth review of NAR Designations and
NAR's Leadership Academy

DECEMBER

Present group project to NCJAR Board of Trustees
Attend NJ REALTORS® Triple Play Convention

2018

JANUARY

Graduation

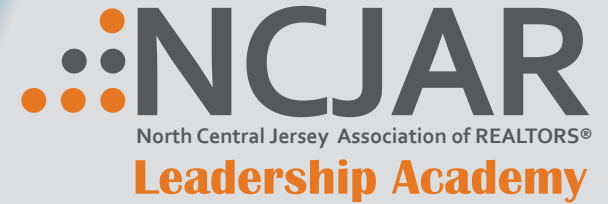
* Courses may change at discretion of NCJAR Leadership Council



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2017



**North Central Jersey Association of Realtors® LEADERSHIP ACADEMY
CONFIDENTIAL APPLICATION 2017**

Nominees Must Meet The Following Criteria:

- NCJAR Member in Good Standing
- Demonstrate leadership attributes including, but not limited to: people skills, courage, decisiveness, integrity, creativity, curiosity, big-picture thinking.
- Two letters of recommendation.

INSTRUCTIONS

Type or print in black ink. Please complete each section fully. Application must be signed by applicant and employer/sponsor and returned no later than November 1, 2016

PERSONAL DATA: DATE: _____

Full Name: _____

Date of Birth: _____ Male _____ Female _____

Home Address: _____

Business Address: _____

Bus. Phone: _____ Primary Contact # _____

E-mail _____ Fax # _____

Year Professional License Received _____ Length Residence NJ _____

Real Estate Specialty _____ License Number & Type _____

Primary Association _____

Secondary Association (if applicable) _____

Professional Designations Earned _____

Are you currently serving on a committee at NCJAR/NJAR/NAR?

Have you made a contribution to RPAC? \$ _____ Year _____ \$ _____ Year _____
\$ _____ Year _____ \$ _____ Year _____

Hobbies _____



EDUCATION: (High School/College/Specialized Training)

Name/Location of School	Dates Attended	Degree	Major

WORK EXPERIENCE

Present Firm_____ Since_____

Title/Responsibility_____

PREVIOUS EXPERIENCE:

Please list in chronological order

Organization/Firm	Title/Responsibility	From	To



What do you consider your highest career achievement to date?

What do you consider your highest personal achievement to date?

Community Involvement

Please describe your community involvement, including the organizations you have served, in what capacity, for what period of time, and what you consider your most important accomplishment(s) in these organizations. (Use a separate sheet of paper if necessary.) Please include any REALTOR® involvement.

Please list any special awards or honors you have received. (Business and Community)

Why do you want to be considered for the Leadership Academy? (Add additional pages if necessary.)



What qualities/attributes will you bring to this leadership group?

To what leadership area do you aspire?

Have you ever had disciplinary action taken by the NJ Real Estate Commission or a local association of REALTORS® or been under investigation or had your license suspended or revoked? If so, please explain.

Have you ever applied for the Trustees of NCJAR? If so, which year(s)? And were you accepted?

Have you ever applied to the NJ Realtors® Leadership Academy? If so, which year(s)? And were you accepted?

How did you hear about the NCJAR Leadership Academy?

How many credits have you completed in this continuing education cycle?



All Leadership Academy Class members must commit to actively participate in the program and have the support of their company and/or organization.

As a member of the 2017 NCJAR Leadership Academy class YOU ARE EXPECTED TO ARRIVE ON TIME AND ATTEND ALL PROGRAM SESSIONS. Any absences must be approved in advance! The program year begins in January 2017 and runs through December with graduation in January 2018. In addition, you will have the following obligations to fulfill throughout the year: Participants must join one NCJAR committee, participate in one NCJAR or NJ Realtors RPAC event, and one NCJAR membership seminar. Additionally, participants must attend at their own cost the following functions: NAR Legislative Meeting, NCJAR Annual Membership meeting, NJ Realtors Triple Play convention. (NCJAR will subsidize meals only at NAR & NJ Realtors meetings/convention).

SCHEDULE: 2017

JANUARY	Introduction and Orientation. Review of Local, State, and National organizations. NAR 360 video. Team Building Exercise. Light breakfast and lunch. Attend NCJAR Installation Gala.
FEBRUARY	Leadership 100 course
MARCH	Spokesperson Training
APRIL	Introduction of group project with discussion
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SCHEDULE: 2018

JANUARY	Graduation
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DATES ARE SUBJECT TO CHANGE!

Absences

All persons selected to participate in the Leadership Academy are expected to fulfill all the obligations indicated above.

It shall be the responsibility of the participant to communicate, in writing, all anticipated and/or actual full or partial day absences to the staff liaison of the Leadership Academy, along with an explanation of the circumstances prior to the date and it must be approved. Not all absences will be approved. If this expectation is not met, the applicant, after review, may be dismissed from the program with no refund in tuition.

TIME MISSED:

1. Less than or equal to two hours
2. Greater than two hours, but less than or equal to four hours
3. Greater than four hours, but less than or equal to five hours
4. In excess of five hours

TIME CALCULATED

- 25% of a Day or Session
- 50% of a Day or Session
- 75% of a Day or Session
- 100% of a Day or Session

The accumulation of 100% will result in the participant being dropped from the program with no refund of tuition.

Cell phones will not be allowed during class. Instructors will ask that you put your cell phone on vibrate and leave on table.



TUITION

If accepted into the NCJAR Leadership Academy, you or your broker/sponsor will be responsible for the tuition fee of \$250, which covers all program costs.

I have read and fully understand and agree to fulfill all obligations as indicated for the Leadership Academy Class of 2017.

APPLICANTSIGNATURE

DATE

BROKER-IN-CHARGE ACKNOWLEDGEMENT

DATE

APPLICATION SHOULD BE MAILED TO:

NCJAR Leadership Academy
910 Mt Kemble Ave, Morristown, NJ 07960

DEADLINE FOR RECEIPT OF APPLICATIONS: November 1, 2016

Applicants of the NCJAR Leadership Academy will be notified of acceptance by November 30, 2016.