



**North Central Jersey Association of Realtors® LEADERSHIP ACADEMY  
CONFIDENTIAL APPLICATION 2017**

**Nominees Must Meet The Following Criteria:**

- NCJAR Member in Good Standing
- Demonstrate leadership attributes including, but not limited to: people skills, courage, decisiveness, integrity, creativity, curiosity, big-picture thinking.
- Two letters of recommendation.

**INSTRUCTIONS**

Type or print in black ink. Please complete each section fully. Application must be signed by applicant and employer/sponsor and returned no later than November 1, 2016

**PERSONAL DATA:** DATE: \_\_\_\_\_

Full Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Male \_\_\_\_\_ Female \_\_\_\_\_

Home Address: \_\_\_\_\_

Business Address: \_\_\_\_\_

Bus. Phone: \_\_\_\_\_ Primary Contact # \_\_\_\_\_

E-mail \_\_\_\_\_ Fax # \_\_\_\_\_

Year Professional License Received \_\_\_\_\_ Length Residence NJ \_\_\_\_\_

Real Estate Specialty \_\_\_\_\_ License Number & Type \_\_\_\_\_

Primary Association \_\_\_\_\_

Secondary Association (if applicable) \_\_\_\_\_

Professional Designations Earned \_\_\_\_\_

**Are you currently serving on a committee at NCJAR/NJAR/NAR?**

\_\_\_\_\_  
\_\_\_\_\_

**Have you made a contribution to RPAC?** \$ \_\_\_\_\_ Year \_\_\_\_\_ \$ \_\_\_\_\_ Year \_\_\_\_\_  
\$ \_\_\_\_\_ Year \_\_\_\_\_ \$ \_\_\_\_\_ Year \_\_\_\_\_

**Hobbies** \_\_\_\_\_



**EDUCATION: (High School/College/Specialized Training)**

Name/Location of School	Dates Attended	Degree	Major

**WORK EXPERIENCE**

Present Firm\_\_\_\_\_ Since\_\_\_\_\_

Title/Responsibility\_\_\_\_\_

**PREVIOUS EXPERIENCE:**

*Please list in chronological order*

Organization/Firm	Title/Responsibility	From	To



**What do you consider your highest career achievement to date?**

**What do you consider your highest personal achievement to date?**

**Community Involvement**

*Please describe your community involvement, including the organizations you have served, in what capacity, for what period of time, and what you consider your most important accomplishment(s) in these organizations. (Use a separate sheet of paper if necessary.) Please include any REALTOR® involvement.*

**Please list any special awards or honors you have received. (Business and Community)**

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**Why do you want to be considered for the Leadership Academy? (Add additional pages if necessary.)**



***What qualities/attributes will you bring to this leadership group?***

***To what leadership area do you aspire?***

***Have you ever had disciplinary action taken by the NJ Real Estate Commission or a local association of REALTORS® or been under investigation or had your license suspended or revoked? If so, please explain.***

***Have you ever applied for the Trustees of NCJAR? If so, which year(s)? And were you accepted?***

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***Have you ever applied to the NJ Realtors® Leadership Academy? If so, which year(s)? And were you accepted?***

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***How did you hear about the NCJAR Leadership Academy?***

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***How many credits have you completed in this continuing education cycle?***

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All Leadership Academy Class members must commit to actively participate in the program and have the support of their company and/or organization.

As a member of the 2017 NCJAR Leadership Academy class YOU ARE EXPECTED TO ARRIVE ON TIME AND ATTEND ALL PROGRAM SESSIONS. Any absences must be approved in advance! The program year begins in January 2017 and runs through December with graduation in January 2018. In addition, you will have the following obligations to fulfill throughout the year: Participants must join one NCJAR committee, participate in one NCJAR or NJ Realtors RPAC event, and one NCJAR membership seminar. Additionally, participants must attend at their own cost the following functions: NAR Legislative Meeting, NCJAR Annual Membership meeting, NJ Realtors Triple Play convention. (NCJAR will subsidize meals only at NAR & NJ Realtors meetings/convention).

### **SCHEDULE: 2017**

<b>JANUARY</b>	Introduction and Orientation. Review of Local, State, and National organizations. NAR 360 video. Team Building Exercise. Light breakfast and lunch. Attend NCJAR Installation Gala.
<b>FEBRUARY</b>	Leadership 100 course
<b>MARCH</b>	Spokesperson Training
<b>APRIL</b>	Introduction of group project with discussion
<b>MAY/JUNE</b>	NAR Legislative Conference and Expo
<b>JULY/AUGUST</b>	Update on group project
<b>SEPTEMBER</b>	Leadership 200 course
<b>OCTOBER</b>	Attend NCJAR Annual Membership Meeting Attend YPN committee meeting and networking event Attend NCJAR Tuesday Tech Tips class
<b>NOVEMBER</b>	Leadership 300 course
<b>DECEMBER</b>	Present group project to NCJAR Board of Trustees Attend NJ Realtors Triple Play convention

### **SCHEDULE: 2018**

<b>JANUARY</b>	Graduation
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### **DATES ARE SUBJECT TO CHANGE!**

#### **Absences**

All persons selected to participate in the Leadership Academy are expected to fulfill all the obligations indicated above.

**It shall be the responsibility of the participant to communicate, in writing, all anticipated and/or actual full or partial day absences to the staff liaison of the Leadership Academy, along with an explanation of the circumstances prior to the date and it must be approved. Not all absences will be approved. If this expectation is not met, the applicant, after review, may be dismissed from the program with no refund in tuition.**

#### **TIME MISSED:**

1. Less than or equal to two hours
2. Greater than two hours, but less than or equal to four hours
3. Greater than four hours, but less than or equal to five hours
4. In excess of five hours

#### **TIME CALCULATED**

- 25% of a Day or Session
- 50% of a Day or Session
- 75% of a Day or Session
- 100% of a Day or Session

**The accumulation of 100% will result in the participant being dropped from the program with no refund of tuition.**

**Cell phones will not be allowed during class. Instructors will ask that you put your cell phone on vibrate and leave on table.**



**TUITION**

If accepted into the NCJAR Leadership Academy, you or your broker/sponsor will be responsible for the tuition fee of \$250, which covers all program costs.

*I have read and fully understand and agree to fulfill all obligations as indicated for the Leadership Academy Class of 2017.*

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**APPLICANTSIGNATURE**

**DATE**

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**BROKER-IN-CHARGE ACKNOWLEDGEMENT**

**DATE**

**APPLICATION SHOULD BE MAILED TO:**

NCJAR Leadership Academy  
910 Mt Kemble Ave, Morristown, NJ 07960

**DEADLINE FOR RECEIPT OF APPLICATIONS: November 1, 2016**

Applicants of the NCJAR Leadership Academy will be notified of acceptance by November 30, 2016.